

WESTON PUBLIC LIBRARY BOARD OF TRUSTEES REGULAR MEETING
November 11, 2019, 600pm at the Weston Public Library

Call to Order: President Sheffer called the meeting to order at 600pm.

Roll Call of Board Members: Cindy Sheffer, present; Deb Archambo, present; Pam Heyman, present; Lloyd Jones, present; Judie Roe, present; Janet Zulch, absent; Sean Thiebaut, present.

Approval of Minutes: Heyman made a motion seconded by Archambo to approve the minutes of the October 14, 2019 meeting with the revision that the grant awarded to the library was for \$4999. Roll call: Sheffer, aye; Archambo, aye; Heyman, aye; Jones, aye; Roe, aye; Thiebaut, aye. Motion carried

Public Comments: Gretchen Sommerfeld inquired about the status of the history room at Grand Rapids.

Mr. Myerholtz made a third party allegation that involved his wife's previous employment. The board took the matter under advisement

Financial Reports: Archambo made a motion seconded by Thiebaut to approve the financial reports. Roll call: Archambo, aye; Heyman, aye; Jones, aye; Roe, aye; Thiebaut, aye; Sheffer, aye. Motion carried.

Old Business: Director Steven's presented the three moving quotes to make room at the Grand Rapids Library for the History room. Jones questioned if there would be any hidden travel costs passed on to Library by the contractor. Archambo made a motion seconded by Thiebaut to accept the quote from Library Design Associates to complete the moving at Grand Rapids for \$1088. Roll Call: Archambo, aye; Heyman, aye; Jones, aye; Roe, aye; Thiebaut, aye; Sheffer, aye. Motion carried.

Heyman made a motion seconded by Jones, to go forward on the collaboration on the history room with the Grand Rapids Historical Society, with the Historical Society paying the vendor directly. Roll Call: Archambo, aye; Heyman, aye; Jones, aye; Roe, aye; Thiebaut, aye; Sheffer, aye. Motion carried.

Directors Update: The conservation grant for materials has been released for the full amount of \$4999. The task of organizing and preserving items in the history room has begun.

The second metal class was successful.

The US department of Labor has published their final rule on overtime protections. The director will be attending a webinar to help the Library prepare for the changes.

The Library currently has two full time openings due to resignations. One part time employee has been hired.

New Business: Information about the temporary appropriations were distributed to the board members.

Roe made a motion seconded by Thiebaut to enter executive session to discuss the employment of public employees and compensation of public employees. Roll call: Archambo, aye; Heyman, aye; Jones, aye; Roe, aye; Thiebaut, aye; Sheffer, aye. The board entered executive session at 631pm. Archambo made a motion seconded by Heyman to leave executive session. Roll call: Archambo, aye; Heyman, aye; Jones, aye; Roe, aye; Thiebaut, aye; Sheffer, aye. Motion carried. The board left executive session at 700pm.

Heyman made a motion seconded by Roe, to approve appendix A-2 for staff salaries for 2020. Roll call: Archambo, aye; Heyman, aye; Jones, aye; Roe, aye; Thiebaut, aye; Sheffer, aye. Motion carried

Adjournment: With no further business, Heyman made a motion seconded by Roe to adjourn at 710pm. Roll call: Archambo, aye; Heyman, aye; Jones, aye; Roe, aye; Thiebaut, aye; Sheffer, aye. Motion carried.

A handwritten signature in cursive script, appearing to read 'C. Sheffer', written over a horizontal line.

President Cindy Sheffer

A handwritten signature in cursive script, appearing to read 'Sean Thiebaut', written over a horizontal line.

Secretary Sean Thiebaut